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August 11, 2011

To : Security Company Owners/Operators
Security Company HR designees

From : New Jersey State Police Private Detective Unit

Ref : SORA Database Enhancement

The below listed SORA database enhancements are hereby effective. These updates have been created to better assist the licensee with security officer registration and renewal protocols. The Security Company Owner/Operator licensee or designated HR employee will now have the ability to:

- query the SORA database, via the HR functions tab, to determine which employed security officer's certification will expire within the next 30, 60 or 90 days.

This enhancement provides the licensee a means to identify employed security officers approaching expiration of their SORA certification. Licensees are encouraged to assist the security officer with the renewal procedures.

- register an applicant security officer using the assigned 30-day temporary certification number.

This enhancement provides for the immediate registration of newly hired employees providing security services on the strength of the 30-day temporary certificate. Licensees will not be required to re-register the employee upon final SORA security officer certification.

A/Lt. Edward Tobin
Unit Head
Private Detective Unit

